



REDEEM PROCESS

NANO COATING REDEMPTION IN CRM MEMBERSHIP

SELECT MEMBER BY SEARCH CARD NO

The screenshot shows the FETIAS CRM interface. On the left is a dark sidebar with the user profile 'Kent Lam, Administrator, CRM' and a search menu. The main content area is titled 'Customer Membership' and includes a '+ New' button and a 'Studio Client Vector' filter. A search bar contains '11325'. Below the search bar is a table with the following data:

Date	State	Mobile	Profile ID	Card No	Start Date	Expiry Date	Current Credit	First Name	Last Name
May 9, 2020	Active	****7641	CRM052031382	PCDG-11325	May 9, 2020	May 9, 2021	130.00	LO	HOWARD

Below the table is a pagination control showing '1' of 1 page. At the top of the main content area, a row of action buttons is visible: Transaction, Cancel, Renew, Expire, Suspend, Top-up (Admin), Redeem, Top-up, and Up. The 'Redeem' button is highlighted with a red rectangle.

1. Search card no and select it
2. Click redeem

ENTER REDEEM INFORMATION

Action

Redemption

Transaction Date	16-4-2021	12	:	06	PM	Purchase Invoice No *	Nano Coating
Redeem Value *	10					Invoice Amount *	0
Purchase Location *	DHQ #03-01						

1. Enter Purchase Invoice No(Cash bill) – Nano Coating
2. Enter Redeem Value – discount amount \$10
3. Invoice Amount - \$0
4. Purchase Location – DHB,DHQ, LFO, PCDO