



PCDREAMS MEMBER CARD

ISSUE CARD PROCESS FLOW



Flow

1. Issue the card from business system – card no
2. Upgrade customer profile to member profile



1. ISSUE MEMBERSHIP CARD

IN BUSINESS SYSTEM

1 A. ISSUE MEMBER CARD

1. Select the package customer purchased
2. Select item “PCDG130MCARD”
3. Enter card number in description and Remarks
4. Enter the Device model and IMEI / Serial No

Grassland Business Client - LAPTOP GENERAL HOSPITAL PTE LTD (server.pcdreams.com.sg:8002)

File Main

Current User: kent

Change Password Logout Support Suggestions, Issues, Bugs Assistance

Type to search menu Move down for List

Dashboard Sales Order Cash Bill

Today Cash Bills New Cash Bill Archive

Today Cashier Settlement Cashier Settlement Report

Today Settlement Settlement Report

Quotation Invoice Receipt Customer Product Purchase Order Stock Settings

Sales Person Section

Sales Person: kent

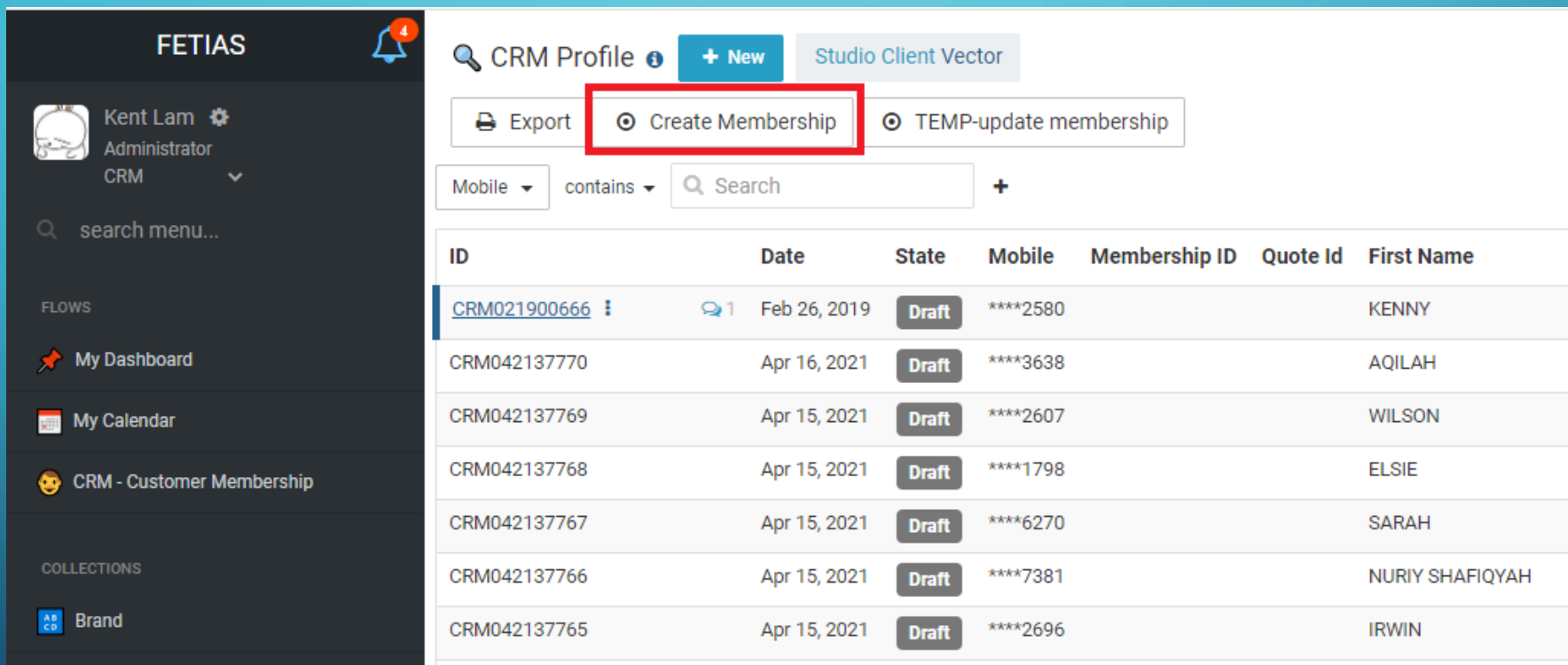
No.	Item Code	Description	Quantity	Unit	Unit Price	Total Price
1	NANO COATING UNLIMITED	NANO COATING 365-DAYS UNLIMITED MODEL: DEVICE SN IMEI:	1	UNIT	19.00	19.00
2	PCDG130MCARD	MEMBERSHIP CARD :PCDG-10111	1	UNIT	0.00	0.00

+ Select from Item List

Remark: MEMBERSHIP CARD :PCDG-10111
Device Mode : Huawei P20
IMEI / SERIAL NO: 123456789123456

2. CREATE MEMBERSHIP IN CRM

2A.SELECT THE CUSTOMER PROFILE AND CLICK “CREATE MEMBERSHIP”



The screenshot displays the FETIAS CRM interface. On the left is a dark sidebar with the user profile 'Kent Lam, Administrator CRM' and navigation options like 'My Dashboard', 'My Calendar', and 'CRM - Customer Membership'. The main area shows a 'CRM Profile' view for 'Studio Client Vector'. At the top, there is a '+ New' button and a search bar. Below the search bar, three buttons are visible: 'Export', 'Create Membership' (highlighted with a red box), and 'TEMP-update membership'. A table below lists CRM profiles with columns for ID, Date, State, Mobile, Membership ID, Quote ID, and First Name.

ID	Date	State	Mobile	Membership ID	Quote Id	First Name
CRM021900666	Feb 26, 2019	Draft	****2580			KENNY
CRM042137770	Apr 16, 2021	Draft	****3638			AQILAH
CRM042137769	Apr 15, 2021	Draft	****2607			WILSON
CRM042137768	Apr 15, 2021	Draft	****1798			ELSIE
CRM042137767	Apr 15, 2021	Draft	****6270			SARAH
CRM042137766	Apr 15, 2021	Draft	****7381			NURIY SHAFIQYAH
CRM042137765	Apr 15, 2021	Draft	****2696			IRWIN

2B. ENTER MEMBERSHIP CARD INFORMATION

FETIAS New CRM - Customer Membership Studio or Work Share

Customer Information

CRM ID: CRM021900666

First Name: KENNY Last Name: NEO
Title: Mr Address:
Email (Personal): Kenny1234567@gmail.com Mobile: 90552580
Date of Birth:
Company Name:
Home Number:
Office Number:

Membership Information

Card No * Initial Value: --Please select--
Start Date Period (Days): --Please select--
Expiry Date Current Credit:

Device Information

No	Device Type	Brand	Device Model	Part No	Serial No / IMEI	Package	Remark
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+ Add

write something...




follow this OK Cancel

1. Enter Member Card Number
2. Select Initial Value
3. Select Start Date
4. Select Period

2C. ENTER DEVICE INFORMATION AND PACKAGE PURCHASED

Device Information

No	Device Type	Brand	Device Model	Part No	Serial No / IMEI	Package	Remark
1.00	--Please select--	--Please select--	--Please select--	<input type="text"/>	<input type="text"/>	--Please select--	<input type="text"/>

 Edit  Remove  Add

1. Select Device Type
2. Select Brand
3. Select Device Model
4. Enter Part No
5. Enter Serial No or IMEI
6. Select Package Purchased

* If Device Model is not in list, supervisor and insert it